



## **Early Childhood Professional Program**

**Organization**                      **Washburn Institute of Technology**

**Program Number**                **19.0709**

**Instructional Level**               **Certificate**

**Instructional Area**               **Early Childhood Professional**

### **Target Population**

Grades 11 & 12; Post-secondary.

### **Description**

This program is designed to provide training in the processes and principles of growth and development of children from infancy through six years of age. Emphasis is placed on social, emotional, physical, and cognitive development as well as support services relating to children. Upon completion of the program, students have opportunities for employment in child care centers and state institutions as lead teachers. Students may also choose to become a family child care home provider.

### **Entry Requirements**

1. WorkKeys assessment with a Level 4 in Applied Math and Level 4 in Reading for Information.
2. Possess good communication skills (verbal and non-verbal, reading and written communication).
3. Good emotional and physical health.
4. Pass a current health assessment and test negative for TB.
5. Pass the Kansas Bureau of Investigation (KBI) background check and Department of Children and Families (DCF) background check prior to working in the child care center.

### **Assessment Plan**

Assessment is an integral part of the educational process at Washburn Tech and accurate feedback is an important tool in continuously improving the institution's technical programs. Students can expect to participate in assessment activities prior to entry into programs, within specific courses and following program completion for specific fields of study.

### **Grading Criteria**

90-100%	A
80-89%	B
70-79%	C
60-69%	F

Grades are earned using a point system. Grade percentage is determined by calculating number of points earned divided by the number of points available. Points are earned daily for attendance and participation as well as through assignments, exams, and/or work in the lab setting.

### Student Learning Outcomes

- A. Communicate effectively.
- B. Integrate technology.
- C. Learn effectively - use academics effectively.
- D. Demonstrate cooperative/teamwork skills.
- E. Apply safety.
- F. Think critically and creatively.
- G. Demonstrate responsible work ethics.

### Program Outcomes

1. Assess what children know and can do in order to provide a curriculum that meets their developmental and learning needs.
2. Compile a teaching portfolio.
3. Provide an environment that ensures children's healthy development, safety, and nourishment.
4. Prepare developmentally appropriate plans for toddlers and preschoolers for use in a lab setting.
5. Implement developmentally appropriate plans for toddlers and preschoolers in a lab setting.
6. Implement an environment that provides learning experiences that meet each child's needs, capabilities, and interests.
7. Attain supportive relationships with children; guide them as individuals and as part of a group, and support families in a professional manner.
8. Implement and evaluate an early care and education program.
9. Attain understanding for providing care and learning experiences for Infant & Toddler, Children with Special Needs, and School age.

Course #	Course Title	Credit Hours	Required
CCC115	Child Care Curriculum Planning	2	Yes
CCC125	Guidance and Discipline/Family	2	Yes
CCC130	Regs Safety Abuse	2	Yes
CCC140	Collection File I	1	Yes
CCC150	Child Care Lab I	5	Yes
CCC215	Intro Early Child	2	Yes
CCC225	Child Care Program Development	2	Yes
CCC230	Infant/Toddler/Exceptional Child	2	Yes
CCC240	Collection File II	1	Yes
CCC250	Child Care Lab II	5	Yes
CCC260	Child Care On-the-Job Training (OJT)	1	No

## **Program Course Descriptions**

### **CCC115 – Child Care Curriculum Planning (2 credits)**

This course introduces techniques for guiding the following types of experiences: art, storytelling, puppetry, writing, math, science, social studies, music, and field trips. Assessment of the course includes written and assigned activities.

### **CCC125 – Guidance and Discipline/Family (2 credits)**

This course will assist students in developing guidance skills, handling guidance challenges, establishing classroom rules, and involving parents and family. Assessment of the course includes written and assigned activities.

### **CCC130 – Regs Safety Abuse (2 credits)**

This course will address KDHE Licensing Regulations, in-service training on First Aid, CPR, abuse, neglect, basic child development, communicable diseases, and promoting children's safety. Assessment of the course includes written and assigned activities..

### **CCC140 – Collection File I (1 credit)**

This course requires assembling a portfolio of various activities that can be used as teaching tools in the center. The method of instruction will utilize the resource library and various web sites. Assessment of the course includes written and assigned activities..

### **CCC150 – Child Care Lab I (5 credits)**

This course involves participation in the licensed child care center under supervision of the unit leader. Students use knowledge and skills expected of professionals new to the early care and education field. Assessment of the course includes preparing lesson plans and implementing activities in the center with evaluation completed by the unit leader.

### **CCC215 – Intro Early Child (2 credits)**

This course introduces students to the fundamentals of early child care. Topics include program orientation, types of early childhood programs, observation and assessment of children, and child development principles and theories. Assessment of the course includes written and assigned activities..

### **CCC225 – Child Care Program Development (2 credits)**

This course will assist students in developing teaching philosophies, developing areas for a balanced curriculum, writing lesson plans, selecting toys, equipment and educational materials, and exhibiting professionalism. The method of instruction will utilize textbook, lecture, and student activity sheets. Assessment of the course includes written and assigned activities.

### **CCC230 – Infant/Toddler/Exceptional Child (2 credits)**

This course introduces students to quality programs for infants and toddlers, school-age children, and children with special needs. Assessment of the course includes written and assigned activities.

### **CCC240 – Collection File II (1 credit)**

This course is the continuation of compiling a teaching portfolio. The method of instruction will utilize the resource library and various web sites. Assessment of the course includes written and assigned activities.

### **CCC250 – Child Care Lab II (5 credits)**

This course involves participation in the licensed child care center under the supervision of the unit leader. Students should demonstrate increased knowledge and skills by assuming a teacher's role. Assessment of the course includes planning, developing, and implementing lesson plans with evaluation done by the unit leader.

### **CCC260 – Child Care OJT (1 credit) OPTIONAL**

On-the-Job Training (OJT) is an elective course for a student to work at a job site to apply skills and knowledge acquired in the program. A student is eligible for OJT only upon completion of all the program competencies, 90% attendance throughout the program, all expenses paid to the school, completion of the institution exit assessment, and agreement completed with an employer. If a student does not comply with the attendance and job performance expectations of the employer, the student will be required to return to the program. This is a pass/fail course.

### **ADA Notification Statement and Disability Services:**

The Testing/ADA Coordinator office is responsible for assisting in arranging accommodations and for identifying resources at Washburn Tech for persons with disabilities. Qualified students with disabilities **MUST** register and provide documentation with the office to be eligible for services. New requests for accommodations should be submitted two months or more prior to the date services should begin by contacting the Testing/ADA Coordinator's office as soon as a need may arise. Depending on the accommodation request, four to eight weeks lead time may be needed for timely and effective provision of services. Testing/ADA Coordinator coordinates and assists in arranging services it deems appropriate for eligible students on a case-by-case basis.

If you are a student with a disability that may substantially limit your ability to participate in this class and believe you will need accommodations, it is your responsibility to contact:

Special Support Services Coordinator

Phone: 785-228-6356

E-Mail: [gloria.christian@washburn.edu](mailto:gloria.christian@washburn.edu)

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