

Technical Standards

MEDICAL ASSISTANT

The technical standards discussed in the following chart define performance expectations that must be met for advancement through and successful completion of the Medical Assistant Program. It is the policy of Washburn Tech to provide reasonable accommodations for those with disabilities, health impairments, and other disabling conditions. These standards can also be used to determine whether accommodations or modifications are necessary and have been established through consideration by faculty and consultation with the following sources: consultation with the advisory committee for the program, The Vocational Rehabilitation Act, The Americans with Disabilities Act, Dictionary of Occupational Titles, O*Net Online developed for the U.S. Department of Labor.

ABILITY	STANDARD	Some examples of necessary activities (not all inclusive)
Physical Demands / Motor Skills	<ul style="list-style-type: none"> • Student must have the ability to perform physical activities that require considerable use of your fingers, hands, arms and legs. This will include fine and gross motor abilities like finger dexterity, manual dexterity; arm-hand steadiness, and trunk strength. This must be done in a timely manner for safe and effective patient care. 	<ul style="list-style-type: none"> • Have the ability to bend, stretch, twist, or reach with your body, hands, and arms. • Demonstrate the ability to make precisely coordinated movements of the fingers of one or both hands to grasp needles, lab equipment, medical equipment, manipulate, assemble small instrument parts, and type on a keyboard. • Must have the ability to lift 50 lbs. of weight. i.e., medical equipment, patient transfers • Have the ability to use your abdominal and lower back muscles to support part of the body for standing continuously. • Good gross motor skills necessary to assist patients in sitting, standing, lying down, or transfers, if needed. • Wear PPE for safe practices.

<p>Critical Thinking/ Sensory/Observation/ Reasoning Skills</p>	<ul style="list-style-type: none"> • Student must be able to use logic and reasoning to identify the strengths and weaknesses of situations or approaches to problems. • Must be able to be attentive in the classroom, lab and clinical areas, observe demonstrations and participate in lab and clinical. • Must be able to problem solve and have good clinical judgment. • Must be able to recognize when there is a problem or a potential problem. 	<ul style="list-style-type: none"> • Must be able to adapt to stressful situations quickly and calmly. • Demonstrate problem solving skills and appropriate judgment. • Combine pieces of information to form conclusions and to apply safe healthcare practices. • Demonstrate calm and effective behavior and responses. • Interpret patient data, recognize emergencies, prioritize tasks, and apply infection-control principles.
<p>Behavioral / Social Skills and Professionalism</p>	<ul style="list-style-type: none"> • Interpersonal skills to interact with colleagues and patients from a variety of social, emotional, intellectual, and cultural backgrounds. • Must show emotional stability. • Show respect and dignity for all patients regardless of their backgrounds. 	<ul style="list-style-type: none"> • Exhibit positive interpersonal skills in patient, staff, and faculty interactions. • Recognize appropriate boundaries in relationships with patients and colleagues. • Demonstrate good team building skills. • Must possess the ability to handle demanding clinical assignments and handle the stress that goes with it. • Must demonstrate emotional maturity, integrity, flexibility, and empathy.
<p>Sensory/ Communication Skills</p>	<ul style="list-style-type: none"> • Must have visual perception. • Must have sufficient observational skills necessary for correct patient care. • Must have acute hearing ability to be able to monitor and assess the 	<ul style="list-style-type: none"> • Demonstrate sufficient visual ability to inspect equipment and observe and evaluate patients. • Hear activation/ warning signals on equipment. • Must understand and be able to communicate clearly with written or

	<p>medical assistant team needs.</p> <ul style="list-style-type: none"> • Tactile ability to perform Medical Assistant duties in a timely manner. • Communicate in English verbally and written. 	<p>verbal skills using the English language.</p> <ul style="list-style-type: none"> • Ability to communicate with diverse healthcare teams, patients, and families while maintaining medical ethics and confidentiality.
Health/Memory	<ul style="list-style-type: none"> • Student must possess immunity to certain diseases. • Student must be in good general health without dependencies on addictive substances. • Must have good short term and long-term memorization skills. 	<ul style="list-style-type: none"> • Student must complete the clinical clearance requirements for the program. • Student must possess short term and long-term memory sufficient to perform tasks required of a Medical Assistant. • Must maintain good hygiene, including clean uniforms and being free of strong odors. • Must be free of communicable diseases, substance abuse, and chemical dependence.

PLEASE COMPLETE THIS FORM AND UPLOAD INTO VERIFIED CREDENTIALS.

TECHNICAL STANDARDS FOR ENROLLMENT IN MEDICAL ASSISTANT.

Washburn University Institute of Technology

CHECK ALL THAT APPLY.

_____ I understand the expectations, as explained on the previous page, must be for advancement through and successful completion of the **Medical Assistant Program**.

_____ Upon admission to the program, I received a copy of the Technical Standards, and they have been explained to me.

_____ I would like to discuss the Standards checked below.

_____ A. Physical Demands / Motor Skills

_____ B. Critical Thinking/Sensory/Observation/ Reasoning Skills

_____ C. Behavioral/Social Skills and Professionalism

_____ D. Sensory/Communication Skills

_____ E. Health/Memory

QUESTIONS OR COMMENTS: (If additional information, attach another page.)

SIGNATURE _____ **DATE** _____

PLEASE PRINT NAME _____

If Student is a Minor:

PARENT/GUARDIAN SIGNATURE _____ **DATE** _____

PLEASE PRINT NAME _____

Disability

The Assistant Director for Student Accommodations is responsible for assisting in arranging accommodations and identifying resources at Washburn Tech for individuals with disabilities. Qualified students with disabilities **MUST** register and provide medical documentation from a qualified licensed professional with the office to be eligible for services. New requests for accommodations should be submitted prior to the date services should begin ideally at the

beginning of the semester; however, contact the Assistant Director for Student Accommodations as soon as a need may arise. The Assistant Director for Student Accommodations coordinates and assists in arranging services it deems appropriate for eligible students on a case- by-case basis related to accommodations within Washburn Tech.

If you are a student with a disability that may substantially limit your ability to participate in this class and believe you will need accommodations, it is your responsibility to contact:

Washburn Student Accessibility Services MK Hunt, Assistant Director

Location: Building A, Student Services North Phone: 785-670-3364

E-Mail: mk.hunt@washburn.edu <https://www.washburn.edu/studentaccessibility/staff.html>

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Date Received

Effective May 2026

Non-Discrimination

Washburn University prohibits discrimination on the basis of race, color, religion, age, national origin, ancestry, disability, sex, sexual orientation, gender identity, genetic information, veteran status, or marital or parental status. The following person has been designated to handle inquiries regarding the non-discrimination policies: Michelle Godinet, Equal Opportunity Director/Title IX Coordinator, Washburn University, 1700 SW College Ave, Topeka, Kansas 66621, 785.670.1509, eodirector@washburn.edu.