



## **Waitlist FAQ**

### **Why does Washburn Tech waitlist students?**

Due to block scheduling, Washburn Tech registers students administratively for courses. This means that students who are accepted to Washburn Tech are admitted directly to programs up to the seat capacity for that program. Once all the seats in a program have been occupied, students who complete admissions requirements are placed on a waitlist. Demand for programs can vary by semester.

### **How does Washburn Tech determine who gets into a program?**

The Office of Undergraduate Recruitment & Admissions works diligently to satisfy institutional enrollment goals. Currently, the admissions policy at Washburn Tech is first-completed, first-served – students are admitted to programs based upon the date that their admissions file is completed.

### **If I've been placed on a waitlist, does this mean that I did something wrong?**

No. Students cannot be placed on a waitlist until they have completed their admissions file. If you have been placed on a waitlist, you have completed the admissions process correctly. Unfortunately, all seats in the program are currently occupied.

### **If I've been placed on a waitlist, does this mean I will not be accepted to the program?**

It does not. While there is no guarantee that a seat will become available for you, if a seat does become available you will have the opportunity to take that seat.

### **If I'm on a waitlist for a program for one entry term, will I automatically be moved to the waitlist for the next entry term?**

Applications to Washburn Tech are tied to a specific entry term. Your waitlist seat is tied to your application, which is tied to the original entry term that you applied for. You will not be automatically moved for consideration for the next available term. Your Recruiter can help you if you wish to move your application to another term. This does not happen unless you request it.

**How will I find out if I have been offered a seat?**

Typically, we will send a text message to the primary contact phone number that you put on your application. Once you have received an offer, you will need to accept by a specified deadline. Once the offer has expired, we will offer the seat to the next person on the waitlist.

**When can I expect a seat to become available?**

Students can be admitted to programs up until the last day to add students to classes. For full-semester courses, students may be added to classes up until the third day after classes begin without extraordinary override.

**How is my placement on the waitlist determined?**

Placement on the waitlist is ordered by Date of File Completion.

**If I am on the waitlist for my first-choice program, can I enroll in another program?**

Yes. Your Recruiter can help you with this. Students are able to enroll in one program and be on the waitlist for another. Please let your Recruiter know if this is something you are wanting to do.

**How do waitlists work with program sessions (i.e. AM/PM/Evening classes)**

Each session has a separate waitlist. You can be enrolled in one session and on the waitlist for a different one. Generally, morning sessions fill before afternoon sessions. Your Recruiter can assist you with looking at alternate sessions.