Prospective Students need to have 3 references preferably from persons in the healthcare field - instructors, employers, etc.

Washburn Institute of Technology
Practical Nursing Program
5724 SW Huntoon
Topeka KS  66604
785.273.7140

Applicant Reference Statement

To The Applicant:

Please print your name: ____________________________________________________________

(Last) (First) (Middle)

The Family Educational Rights and Privacy Act and its amendments guarantee students access to their educational records. Students may, however, waive their right to access to references. The choice of the applicant regarding this reference is to be indicated below.

Please circle your response: I do / I do not waive my right to inspect the contents of the following reference.

Signature: _______________________________________________________________________

Please request reference statements from three persons who have recent knowledge about your qualifications. On the first page of each reference form, fill in your name and give to the references.

To The Reference:

The above named person is applying for admission to the Practical Nursing program at Washburn Institute of Technology, and has given your name as a reference.

Please give us a candid assessment of this applicant regarding his/her suitability for our program. You may attach a separate letter with this form, if you prefer.

1. How long and in what capacity have you known the applicant?

Date: ___________  Nature of relationship (employer, co-worker, supervisor etc.) ___________  

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

(over)
2. Please indicate the applicant’s ability:

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<tr>
<th></th>
<th>Excellent</th>
<th>Very Good</th>
<th>Average</th>
<th>Below Average</th>
<th>Unable to Rank</th>
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</thead>
<tbody>
<tr>
<td>Intellectual Capacity</td>
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<td>Self-reliance, motivation</td>
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<td>Ability to deal with stress</td>
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<td>Emotional stability, maturity</td>
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<td>Ability to think critically</td>
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<td>Writing skills</td>
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<td>Verbal skills</td>
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<td>Growth potential</td>
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<td>Skills in relating to others</td>
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<td>Cultural sensitivity</td>
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<td>Organizational ability</td>
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<td>Creativity</td>
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</table>

3. (Check One) I would:

- [ ] Highly Recommend
- [ ] Recommend
- [ ] Recommend with reservation
- [ ] Not recommend

Comments: ____________________________________________

_________________________________________________________________

_________________________________________________________________

Signature: ____________________________ Date: _______________

Name (print or type): ____________________________ E-mail: ________

Organization: ____________________________ Phone: _____________

Address: ____________________________________________

Updated 2/6/2014