PNS121 Strategies for Success Syllabus

Course Information

Credits 2
Campus Washburn Institute of Technology
Address 5724 SW Huntoon
City/State/Zip Topeka, Kansas 66604
Office Fax 785-273-7080

Description
This course is the first in a sequence of practical nursing courses and is designed as an introduction to the many facets of the college experience. Emphasis is placed on factors affecting student success. This includes orientation to the academic arena, study skills, computer proficiency, skills procedures and basic mathematic skills. Medical terminology will also be reviewed for proficiency. Concepts and skills learned in this class will be enhanced in subsequent courses.

Textbooks

Student Learning Outcomes:
A. Communicate effectively
B. Integrate technology
C. Learn effectively
D. Demonstrate cooperative teamwork skills
E. Apply safety in the workplace
F. Think critically and creatively
G. Demonstrate responsible work ethics

Competencies
Unit I: Orientation
1. Exhibit knowledge of the practical nursing program and the support services on campus.
2. Identify where to locate resources and information about the program and school.
3. Obtain the required books, handbooks, guidelines and supplies for learning.
4. Identify contact information for instructors and support services on campus.
5. Know expected performance to achieve the desired grade.
Unit II: Study Skills
6. Compare study skills techniques.
7. Develop a plan for time management.
8. Identify different learning styles.
10. Explain how to use textbooks.
11. Demonstrate test taking strategies.

Unit III: Computer Skills
12. Demonstrate use of computer resources.
13. Identify logons and computer programs.
14. Utilize Keytrain to enhance learning.
15. Utilize ATI materials to explore learning styles and critical thinking.

Unit IV: Basic Math Skills
16. Demonstrate proficiency of basic mathematics.
17. Explain why competency in basic mathematic skills is critical to safe medication administration.
18. Demonstrate skill in basic mathematic concepts including fractions, decimals, percentages and ratio proportion.
19. Demonstrate skill in measurement systems.

Unit V: Procedures for Nursing Skills
20. Demonstrate proficiency of basic nursing skills.
21. Explain the role of the practical nurse in meeting basic needs of clients.
22. Identify elements required for successful demonstration of skills.
23. Utilize lab, procedure booklet and tutor to practice skills.
24. Demonstrate proficiency of basic nursing skills.

Unit VI: Medical Terminology
25. Identify commonly used forms, prefixes, suffixes, and symbols used in medical terminology.
26. Accurately record time using the 24 hour clock.
27. Explain how prefixes and suffixes change the meaning of a medical word.
28. Demonstrate basic knowledge of medical terminology.
29. Pronounce medical terms correctly
30. Compare approved and unapproved abbreviation use.

Guidelines for Success

Assessment Plan
Assessment is an integral part of the educational process at Washburn Tech and accurate feedback is an important tool in continuously improving the institution’s technical programs. Students can expect to participate in assessment activities prior to entry into programs, within specific courses and following program completion for specific fields of study.

Grading Rationale and Grading Scale
Course grade reports will be given to students following each semester. Written examinations and course grades will be assigned according to the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Description</th>
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<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>87-93%</td>
<td>Above Average</td>
</tr>
<tr>
<td>C</td>
<td>80-86%</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>75-79%</td>
<td>Unsatisfactory/Failing</td>
</tr>
<tr>
<td>F</td>
<td>Below 75%</td>
<td>Failing</td>
</tr>
</tbody>
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Attendance
Students are expected to maintain a minimum attendance consisting of no more than 90% of the total contact hours in the curriculum (10%) absence. Students are expected to attend all classes to promote optimal learning. Emergency situations which are beyond the control of the student at the time and could
not have been foreseen or planned for in advance will be considered individually by the Health Occupations Coordinator and/or Associate Director of Student Services upon written request by the student. A student is expected to notify the program office when absent before the start of class. Students are expected to treat attendance during the program the same as they would work.

Disability
The Special Support Services (SSS) Office is responsible for assisting in arranging accommodations and for identifying resources at Washburn Institute of Technology for persons with disabilities. Qualified students with disabilities MUST register and provide documentation with the office to be eligible for services. New requests for accommodations should be submitted two months or more prior to the date services should begin; however, contact the SSS Office as soon as a need may arise. Depending on the accommodation request, four to eight week lead time may be needed for timely and effective provision of services. SSS coordinates and assist in arranging services it deems appropriate of eligible students on a case-by-case basis.

If you are a student with a disability that may substantially limit your ability to participate in this class and believe you will need accommodations, it is your responsibility to contact:

Special Support Services Coordinator
Phone: 785-228-6356
E-Mail: ssscoordinator@washburn.edu