

Spring 2012

Washburn Institute of Technology Continuing Education Schedule

1/19/2012

Classes	Dates	Time/Days	Total	Instructor
Certification				
A+ Certification -Part 1	Jan 31 - Mar 22	6 - 9pm TTh	\$475.00	J. Fosdick
A+ Certification- Part 2	Apr 3 - May 24	6 - 9pm TTh	\$475.00	J. Fosdick
Introduction to Basic Automotive Refinishing	Jan 25 - Apr 11	6 - 9pm W	\$165.00	C. Hopson
GO Green				
Green Cleaning	Jan 21	1:30 - 4:30 Sat	\$45.00	T. Ramos
Green Cleaning	Feb 8	5:30-8:30 W	\$45.00	T. Ramos
Basic Sewing	Feb 22 & 23	5:30-8:30 WTh	\$60.00	T. Ramos
Green Cleaning	Mar 10	1:30 - 4:30 Sat	\$45.00	T. Ramos
Green Cleaning	Apr 18	5:30-8:30 WTh	\$45.00	T. Ramos
Basic Sewing	Apr 25 & 26	5:30-8:30 WTh	\$60.00	T. Ramos
COMPUTER CLASSES				
Computer Basics				
Introduction to Windows 7	Jan 24	9:00 - 4:00 T	\$105.00	R.Grochowsky
Microsoft 2010 Overview: Word, Excel	Jan 25	9:00 - 4:00 W	\$105.00	K. Skillman
Purchasing a PC	Jan 25	9 - 12 Th	\$50.00	R.Grochowsky
Basic Computer Concepts	Jan 25	1 - 4, Th	\$50.00	R.Grochowsky
Twitter	Jan 31	9:00 - 12:00 T	\$50.00	G. Ramirez
Face Book	Jan 31	1:00 - 4:00 T	\$50.00	G. Ramirez
Introduction to PC's -Part 1	Feb 2	9:00 - 4:00 Th	\$105.00	R.Grochowsky
File Management	Feb 6	9:00 - 4:00 M	\$105.00	R.Grochowsky
Microsoft 2010 Overview: Access, PowerPoint	Feb 7	9:00 - 4:00 T	\$105.00	K. Skillman
Microsoft 2010 Overview: Word, Excel, Access, PP	Mar 12	9:00 - 4:00 M	\$105.00	K. Skillman
Introduction to PC's -Part 1	Apr 2	9:00 - 4:00 M	\$105.00	R.Grochowsky
Twitter	Apr 4	9:00 - 12:00 W	\$50.00	G. Ramirez
Face Book	Apr 4	1:00 - 4:00 W	\$50.00	G. Ramirez
Introduction to Windows 7	Apr 24	9:00 - 12:00 T	\$50.00	R.Grochowsky
Purchasing a PC	Apr 24	1:00 - 4:00 T	\$50.00	R.Grochowsky
Introduction to PC's -Part II	May 1	9:00 - 4:00 T	\$105.00	R.Grochowsky
Purchasing a PC	May 7	9:00 - 12:00 M	\$50.00	R.Grochowsky
Introduction to Windows 7	May 7	1:00 - 4:00 M	\$50.00	R.Grochowsky
Introduction to PC's -Part II	June 1	9:00 - 4:00 Th	\$105.00	R.Grochowsky
Beginning Keyboarding	June 4 - July 16 (No session July 2 and 4)	6 - 8pm MW	\$185.00	R. Jolly
Beginning Keyboarding	June 5 - July 17 (No session July 3 and 5)	9 - 11am TTh	\$185.00	R. Jolly
Microsoft 2010 Overview: Word, Excel, Access, PP	Jun 8	9:00 - 4:00 F	\$105.00	R. Jolly
Microsoft 2010 Overview: Access, PowerPoint	Jun 14	9:00 - 4:00 Th	\$105.00	R. Jolly
Microsoft Access				

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2010

Access 2010 - Level 2	Feb 9 & 10	9:00 - 4:00 ThF	\$155.00	K. Skillman
Access 2010 - Level 3	Mar 8	9:00 - 4:00 Th	\$105.00	S. Smith
Access 2010 - Level 1	Apr 16	9:00 - 4:00 M	\$105.00	S. Smith
Access 2010 - Level 2	May 14 & 15	9:00 - 4:00 M	\$155.00	S. Smith
Access 2010 - Level 3	Jun 11	9:00 - 4:00 M	\$105.00	S. Smith

2007

Access 2007 - Level 1	Jan 27	9:00 - 4:00 F	\$105.00	K. Skillman
Access 2007 - Level 2	Feb 23 & 24	9:00-4:00 Th 9:00 - 12:00 F	\$155.00	K. Skillman
Access 2007 - Level 3	Mar 29	9:00 - 4:00 Th	\$105.00	K. Skillman
Access 2007 - Level 1	Apr 30	9 - 4, M	\$105.00	K. Skillman
Access 2007 - Level 2	May 29 & 30	9:00-4:00 T 9:00 - 12:00 W	\$155.00	K. Skillman
Access 2007 - Level 3	Jun 25	9:00 - 4:00 M	\$105.00	K. Skillman

2003

Access 2003	Custom Sessions Only (Call 785.228.6393)			
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Microsoft Excel

2010

Excel 2010 - Level 2	Feb 7	9:00 - 4:00 Th	\$105.00	R.Grochowsky
Excel 2010 - Level 3	Mar 6	9:00 - 4:00 T	\$105.00	R.Grochowsky
Excel 2010 - Level 1	Apr 12	9:00 - 4:00 Th	\$105.00	R.Grochowsky
Excel 2010 - Level 2	May 10	9:00 - 4:00 Th	\$105.00	R.Grochowsky
Excel 2010 - Level 3	Jun 7	9:00 - 4:00 Th	\$105.00	R.Grochowsky

2007

Excel 2007 - Level 2	Feb 17	9:00 - 4:00 F	\$105.00	S. Smith
Excel 2007 - Level 3	Mar 30	9:00 - 4:00 F	\$105.00	S. Smith
Excel 2007 - Level 1	Apr 27	9:00 - 4:00 F	\$105.00	S. Smith
Excel 2007 - Level 2	May 21	9:00 - 4:00 M	\$105.00	S. Smith
Excel 2007 - Level 3	Jun 25	9:00 - 4:00 M	\$105.00	S. Smith

2003

Microsoft One Note

OneNote	Apr 18	9:00 - 4:00 W	\$105.00	K. Skillman
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Microsoft Outlook

2010

Outlook 2010- Level 1	Feb 1	8:00 - 4:00 W	\$105.00	K. Skillman
Outlook 2010- Level 2	Mar 7	8:00 - 4:00 W	\$105.00	K. Skillman
Outlook 2010- Level 1	Apr 10	9:00 - 4:00 T	\$105.00	K. Skillman
Outlook 2010- Level 2	Jun 12	9:00 - 4:00 T	\$105.00	K. Skillman

2007

Outlook 2007	Custom Sessions Only (Call 785.228.6393)			
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Microsoft PowerPoint

2010

PowerPoint 2010, Level 1	Jan 23	9:00 - 4:00 M	\$105.00	R.Grochowsky
PowerPoint 2010, Level 2	Feb 13	9:00 - 4:00 T	\$105.00	R.Grochowsky

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PowerPoint 2010, Level 1	Mar 5	9:00 - 4:00 M	\$105.00	R.Grochowsky
PowerPoint 2010, Level 2	Apr 13	9:00 - 4:00 F	\$105.00	R.Grochowsky
PowerPoint 2010, Level 1	May 15	9:00 - 4:00 W	\$105.00	R.Grochowsky
PowerPoint 2010, Level 2	Jun 6	9:00 - 4:00 W	\$105.00	R.Grochowsky
2007				
PowerPoint 2007, Level 1	Feb 8	9:00 - 4:00 W	\$105.00	R.Grochowsky
PowerPoint 2007, Level 2	Mar 21	9:00 - 4:00 W	\$105.00	R.Grochowsky
PowerPoint 2007, Level 1	Apr 19	9:00 - 4:00 Th	\$105.00	S. Smith
PowerPoint 2007, Level 2	Jun 19	9:00 - 4:00 T	\$105.00	S. Smith
2003				
PowerPoint 2003	Custom Sessions Only (Call 785.228.6393)			
Microsoft Project				
2010				
Project 2010 - Level 1	Feb 15	9:00 - 4:00 W	\$105.00	K Skillman
Project 2010 - Level 2	Mar 14	9:00 - 4:00 W	\$105.00	K Skillman
Project 2010 - Level 1	Apr 23	9:00 - 4:00 M	\$105.00	K Skillman
Project 2010 - Level 2	Jun 15	9:00 - 4:00 F	\$105.00	K Skillman
2007				
Project 2007	Custom Sessions Only (Call 785.228.6393)			
Microsoft Word				
2010				
Word 2010, Level 1	Feb 2	9:00 - 4:00 Th	\$105.00	R.Grochowsky
Word 2010, Level 3	Mar 23	8:00 - 4:00 F	\$105.00	R.Grochowsky
Word 2010, Level 2	May 8	9:00 - 4:00 T	\$105.00	R.Grochowsky
2007				
Word 2007, Level 2	Feb 20	9:00 - 4:00 M	\$105.00	S. Smith
Word 2007, Level 1	Apr 9	9:00 - 4:00 M	\$105.00	R.Grochowsky
Word 2007, Level 3	Jun 20	9:00 - 4:00 W	\$105.00	R.Grochowsky
2003				
Word 2003	Custom Sessions Only (Call 785.228.6393)			
Internet				
Twitter	Jan 31	9:00 - 12:00 T	\$50.00	G. Ramirez
Face Book	Jan 31	1:00 - 4:00 T	\$50.00	G. Ramirez
eBay Basics	Feb 4	9:00 - 4:00 Sa	\$95.00	D. Warner
DataBase Fundamentals	Feb 21	9:00 - 4:00 T	\$105.00	K Skillman
Beginning Web Design	Feb 28 & 29	8:00 - 3:00 TW	\$200.00	G. Ramirez
eBay Basics	Mar 13	9:00 - 4:00 T	\$95.00	D. Warner
Twitter	Apr 4	9:00 - 12:00 W	\$50.00	G. Ramirez
Face Book	Apr 4	1:00 - 4:00 W	\$50.00	G. Ramirez
DataBase Fundamentals	Apr 5	9:00 - 4:00 Th	\$105.00	K Skillman
eBay Basics	May 2	9:00 - 4:00 W	\$95.00	D. Warner
Face Book	June 21	1:00 - 4:00 Th	\$50.00	G. Ramirez
Twitter	June 21	9:00-12:00 Th	\$50.00	G. Ramirez

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Advanced eBay	June 22	9:00 - 4:00 F	\$105.00	D. Warner
Beginning Web Design	June 27 & 28	8:00 - 3:00 WTh	\$200.00	G. Ramirez
Adobe Suite				
Beginning Illustrator	Feb 2 & 3	8:00 - 3:00 ThF	\$200.00	G. Ramirez
Beginning Web Design	Feb 28 & 29	8:00 - 3:00 TW	\$200.00	G. Ramirez
Beginning DreamWeaver	Mar 15 & 16	8:00 - 3:00 ThF	\$200.00	G. Ramirez
Intermediate Illustrator	Mar 26 & 27	8:00 - 3:00 MT	\$200.00	G. Ramirez
Intermediate DreamWeaver	Apr 12 & 13	8:00 - 3:00 ThF	\$200.00	G. Ramirez
Beginning Flash	Apr 25 & 26	8:00-3:00 WTh	\$200.00	G. Ramirez
Beginning PhotoShop	May 3 & 4	8:00 - 3:00 ThF	\$200.00	G. Ramirez
Beginning InDesign	Jun 7 & 8	8:00 - 3:00 ThF	\$200.00	G. Ramirez
Intermediate Flash	June 18 & 19	8:00-3:00 MT	\$200.00	G. Ramirez
MEDICAL OFFICE				
BUILDING & INDUSTRIAL TECHNOLOGY				
Intro. to Woodworking	Jan 28 - Mar 17	8:00 - 3:00 Sat	\$250.00	J. Lemon
BUSINESS TECHNOLOGY				
Beginning QuickBooks	Jan 26	9:00 - 4:00 Th	\$125.00	SBDC
Advanced QuickBooks	Jan 27	9:00 - 4:00 F	\$125.00	SBDC
QuickBooks - Point of Sale	Feb 6, 8, 9	6 - 9 WThF	\$150.00	P. Samson
Beginning QuickBooks	Feb 14 & 15	5:30 - 8:30pm	\$125.00	SBDC
Advanced QuickBooks	Feb 21 & 22	5:30 - 8:30pm	\$125.00	SBDC
QuickBooks - Point of Sale	Mar 10	8:30-4:30pm S	\$150.00	P. Samson
Beginning QuickBooks	Mar 13 - 15	6 - 9 TWTh	\$150.00	P. Samson
Beginning QuickBooks	Mar 15	9:00 - 4:00 Th	\$125.00	SBDC
Advanced QuickBooks	Mar 16	9:00 - 4:00 F	\$125.00	SBDC
Advanced QuickBooks	Mar 27 - 29	6 - 9 TWTh	\$150.00	P. Samson
Quickbooks	Apr 3 -19	6 - 8pm, TWTh	\$225.00	P. Samson
Beginning QuickBooks	May 24	9:00 - 4:00 Th	\$125.00	SBDC
Advanced QuickBooks	May 25	9:00 - 4:00 F	\$125.00	SBDC
HEALTH OCCUPATIONS				
NOTE: CNA.CMA and HHA training sessions require the attendee to pass the Entrance Exams before enrolling in those programs. Contact Washburn Tech at 785.228.6325 to schedule the exams.				
EMT	Jan 9 - May 16	6:00 - 9:50PM M, W, F	\$820.00	M. Underhill
CNA	Jan 17 - Feb 6	8-3pm MTWTF	\$395.00	N. Mattocks
CMA	Jan 18 - May 9	8 - 11 MW	\$449.00	C. Campbell
CNA Refresher	Jan 21 - 22	8 - 2 Ssun	\$135.00	P. Snook
CMA Update	Feb 16 & 17	8 - 3, Th,F	\$95.00	C. Campbell
CNA	Feb 2 - May 22	5:30-9:00 TTh	\$395.00	R. Davenport
CNA	Feb 7 - Feb 29	8-3pm MTWTF	\$395.00	N. Mattocks
CNA	Mar 1 - Mar 28	8-3pm MTWTF	\$395.00	N. Mattocks
CNA Refresher	March 17 - 18	8 - 2 Ssun	\$135.00	P. Snook

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CNA	Mar 29 - Apr 19	8-3pm MTWTF	\$395.00	N. Mattocks
CNA	Apr 20 - May 11	8-3pm MTWTF	\$395.00	N. Mattocks
CMA Update	May 3 & 4	8 - 3, Th,F	\$95.00	C. Campbell
CNA Refresher	May 12 - 13	8 - 2 Ssun	\$135.00	P. Snook
CNA	May 14 - Jun 5	8-3pm MTWTF	\$395.00	N. Mattocks
CNA	Jun 6 - Jun 26	8-3pm MTWTF	\$395.00	N. Mattocks
CNA	Jun 27 - Jul 18	8-3pm MTWTF	\$395.00	N. Mattocks
CMA Update	July 26 - 27	8 - 3, Th,F	\$95.00	C. Campbell
CMA Update	Oct 11 - 12	8 - 3, Th,F	\$96.00	C. Campbell

METAL TECHNOLOGY

*Lathe/Mill/Grind I (Machine Tool Technology)	Jan 24 - May 3	6:00-9:00 T,Th	\$275.00	D. Schafer
*Bench/Saw/Drill I (Machine Tool Technology)	Jan 24 - May 3	6:00-9:00 T,Th	\$275.00	D. Schafer

PERSONAL ENRICHMENT

Early Childhood Development	Jan 9 - July 16	12:30 - 4:30 M	\$495.00	J. Allison
American Sign Language	Jan 26 - Mar 15	2 - 4 pm TH	\$100.00	D. Warner
American Sign Language	Jan 26 - Mar 15	5:30 -7:30pmTh	\$100.00	D. Warner
Beginning Photography	Feb 1 - Mar 16	6:00 - 9:00 W	\$125.00	S. Sewell
Beginning Photography	Apr 4 - Jun 20	6:00 - 9:00 W	\$175.00	S. Sewell

Personal Electrical

2012	2012	2012	2012	2012
2011 NEC Analysis	Dec 4	5:30 - 8:30pmT	50	Martinez Johnson
2012 NEC Analysis	Dec 6	5:30 -8:30pmTh	50	Martinez Johnson
2013 NEC Analysis	Dec 8	9:00-12:00 Sat	50	Martinez Johnson
2014 NEC Analysis	Dec 8	1:00-4:000 Sat	50	Martinez Johnson

PROFESSIONAL COOKING

Fundamentals of Candy Making - **Prerequisites for next 6 candy making sessions	Jan 6	6:00-8:00, Th	\$35.00	J. Lewman
Candy - Chocolates covered cherries and cherry mash. **Perquisite is Fundamental of Candy Making	Jan 12	6:00-8:00, Th	\$35.00	J. Lewman
Candy - Chocolates with Pecans and Caramels. **Perquisite is Fundamental of Candy Making	Jan 19	6:00-8:00, Th	\$35.00	J. Lewman
Chocolates with Peanut Butter. **Perquisite is Fundamental of Candy Making	Jan 26	6:00-8:00, Th	\$35.00	J. Lewman
Fundamentals of Candy Making - **Prerequisites for next 6 candy making sessions	Feb 2	6:00-8:00, Th	\$35.00	J. Lewman
Soup Basics	Feb 7 - Feb 16	5:30-8:30,TTh	\$125.00	B. Mahorney

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Peppermint Patties. **Perquisite is Fundamental of Candy Making	Feb 9	6:00-8:00, Th	\$35.00	J. Lewman
Homemade Candy Bars. **Perquisite is Fundamental of Candy Making	Feb 16	6:00-8:00, Th	\$35.00	J. Lewman
Hard Candies. **Perquisite is Fundamental of Candy Making	Feb 23	6:00-8:00, Th	\$35.00	J. Lewman
Basic Breads	Feb 28 - Mar 8	5:30-8:30, TTh	\$125.00	B. Mahorney
Basic Cake Decorating	Mar 8 - Apr 12	6:00-9:00, Th	\$125.00	J. Lewman
Cooking with Herbs	Mar 13	5:30-7:30, T	\$35.00	B. Mahorney
Soup Basics	Apr 3 - Apr 12	5:30-8:30, TTh	\$125.00	B. Mahorney
Cooking with Herbs	Apr 17	5:30-7:30, W	\$35.00	B. Mahorney
Fundamentals of Candy Making - **Prerequisites for next 6 candy making sessions	Apr 26	6:00-8:00, Th	\$35.00	J. Lewman
Candy - Chocolates covered cherries and cherry mash. **Perquisite is Fundamental of Candy Making	May 3	6:00-8:00, Th	\$35.00	J. Lewman
Candy - Chocolates with Pecans and Caramels. **Perquisite is Fundamental of Candy Making	May 10	6:00-8:00, Th	\$35.00	J. Lewman
Chocolates with Peanut Butter. **Perquisite is Fundamental of Candy Making	May 17	6:00-8:00, Th	\$35.00	J. Lewman
Fundamentals of Candy Making - **Prerequisites for next 6 candy making sessions	June 7	6:00-8:00, Th	\$35.00	J. Lewman
Peppermint Patties. **Perquisite is Fundamental of Candy Making	June 14	6:00-8:00, Th	\$35.00	J. Lewman
Homemade Candy Bars. **Perquisite is Fundamental of Candy Making	June 21	6:00-8:00, Th	\$35.00	J. Lewman
Hard Candies. **Perquisite is Fundamental of Candy Making	June 28	6:00-8:00, Th	\$35.00	J. Lewman

Valley Falls Schedule

Classes	Dates		Class Fee	Instructor

Mission Statement

Washburn Tech's mission is to deliver innovative educational and training opportunities for individuals to strengthen the communities we serve.

Accreditation

Washburn Tech is affiliated with Washburn University and is accredited by Higher Learning Commission: A Commission of the North Central Association of Colleges and Schools, 30 North LaSalle Street, Suite

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2400, Chicago, IL 60602-2504, Phone 312.263.0456.

Contact Us:

<http://www.washburntech.edu/main/index.html>

Phone: 785.273.7140 Toll Free 1.877.588.7140

Daniel.Schmidt@Washburntech.edu 785.228.6393

Custom training sessions are currently available.

Contact Dan Schmidt at 785.228.6393 to schedule a custom session.