HCT122  Medical Terminology

Course Information

Credits 2
Campus Washburn Institute of Technology
Address 5724 SW Huntoon
City/State/Zip Topeka, Kansas 66604
Office Fax 785-273-7080

Description

The course introduces the student to the language of the medical field. Medical prefixes, suffixes, and combining forms are introduced to the student so they may have a thorough knowledge and understanding of what they are reading and writing in the medical field. An emphasis is placed on terms, pathological conditions, and diagnostic terms.

Textbooks

Student Learning Outcomes:
A. Communicate effectively
B. Integrate technology
C. Learn effectively
D. Demonstrate cooperative teamwork skills
E. Apply safety in the workplace
F. Think critically and creatively
G. Demonstrate responsible work ethics

Competencies

Upon successful conclusion of the course the student will be able to:
1. Demonstrate an understanding of the basic elements in medical terminology in written form.
2. Use proper medical terminology when speaking about the directions and anatomy of the human body.
3. Utilize proper medical terminology while speaking of surgical procedures.
4. Understand word roots related to the digestive system, respiratory system, musculoskeletal system, genitourinary system, male and female reproductive system, skin, and nervous and endocrine systems.
5. Add prefixes and suffixes to create proper medical terms.
6. Construct compound medical words.
7. Spell medical words correctly.
Guidelines for Success

Assessment Plan
Assessment is an integral part of the educational process at Washburn Tech and accurate feedback is an important tool in continuously improving the institution’s technical programs. Students can expect to participate in assessment activities prior to entry into programs, within specific courses and following program completion for specific fields of study.

Grading Rationale
Student progress is evaluated by means that include, but not limited to: exams (60%), written assignments/labs (30%), and attendance/class participation (10%).

Grading Scale
92-100% A  
84-91% B  
76-83% C  
68-75% D  
0-67% F

Attendance
Effective learning cannot take place unless you are in class. Students are expected to attend every class period and will have daily professionalism points deducted if they are tardy or if they do not attend. As in any profession students are expected to contact the instructor if they are unable to attend due to sudden illness or a family emergency. If students need to miss class for other reasons, they should discuss the event with the instructor and make arrangements to make up the work ahead of time.

Disability
The Americans with Disabilities Act (ADA) Office is responsible for assisting in arranging accommodations and for identifying resources at Washburn Institute of Technology for persons with disabilities. Qualified students with disabilities MUST self-identify by completing an application. In addition students must provide appropriate medical documentation to the ADA coordinator to be eligible for accommodations. New requests for accommodations should be submitted at least two months or more prior to the date the accommodations are needed. However, please contact the ADA office as soon as a need may arise. Depending on the accommodation request, four to eight weeks lead time may be needed for timely and effective provision of accommodations.
The ADA Office coordinates and assists in arranging accommodations it deems appropriate for eligible students on a case-by-case basis. If you are a student with a disability that may substantially limit your ability to participate in any of our classes and you believe that you will need accommodations, it is your responsibility to contact:

**ADA Coordinator**  
**Phone:** 785-228-6356  
**Email:** gloria.christian@washburn.edu

It is the policy of Washburn Institute of Technology to assure equal employment and educational opportunity to qualified individuals without regard to race, color, sex, age, ancestry, marital or parental status, disability, religion, national origin, or sexual orientation/gender identity.

Contact Pam Foster, Morgan Hall, Room Washburn University (785-670-1509), and pam.fosterel@washburn.edu.