



# WU TRANSITION GUIDE

Washburn University (WU) is committed to assisting students who plan to transition to the WU campus. Admissions counselors are available for questions about the admissions process and referrals to departmental advisors. The following steps apply to students who are wanting to pursue further education at Washburn University.

## Step One:

### ➤ Account Setup:

1. Navigate to: <http://becomeanichabod.washburn.edu>
2. If you have an existing account with Washburn Admissions, log in. If not, select 'Create Account' and go through the account creation process. If you have trouble logging in, contact the WU Office of Admissions at 785.670.1030.

## Step Two:

### ➤ Apply:

1. Select 'Apply Online'.
2. Select the 'Undergraduate' application option.
3. Complete the application. Much of the form will be pre-populated based on your account information.

## Step Three:

### ➤ Enroll in Classes:

1. Visit campus. Set up a visit by contacting the WU Office of Admissions at 785.670.1030.
2. Check on Financial Aid. You can contact the Financial Aid Office at 785.670.1151 or email [financialaid@washburn.edu](mailto:financialaid@washburn.edu).
3. Schedule an enrollment appointment with WU School of Applied Studies advisor at [nicole.vavra@washburn.edu](mailto:nicole.vavra@washburn.edu).

Continuing your Ichabod experience is an exciting decision! If you need assistance with any part of this process, please contact the Washburn University Office of Admissions directly at 785.670.1030 or [admissions@washburn.edu](mailto:admissions@washburn.edu).

## CONTACT US:

785.670.2200

**If you have additional questions, contact the Washburn Tech director of student transition at 785.670.3370.**

**Washburn University Institute of Technology**  
5724 SW Huntoon St., Topeka, Kansas 66604 | 785.670.2200 | [washburntech.edu](http://washburntech.edu)



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Washburn Tech students have a unique opportunity to complete an associate degree through Washburn University (WU). These programs require course work at both WU and Washburn Tech.

Completed WU Tech Program	Certificate Credit	Washburn Degree	Required at WU
Advanced Systems Technology	48	Industrial Technology - AS	27
Auto Collision	51	Industrial Technology - AS	27
Auto Service Technician	52	Industrial Technology - AS	27
Business Bookkeeping & Accounting*	48	Office Administration - AA	27
Cabinet/Millwork	48	Industrial Technology - AS	27
Climate & Energy Control Technologies	43	Industrial Technology - AS	27
Commercial & Heavy Construction	43	Industrial Technology - AS	27
Culinary Arts	48	Culinary Arts - AA	27
Diesel Technology	48	Industrial Technology - AS	27
Early Childhood Professional	24	Human Services - AA	39
Engineering Drafting & Design**	48	Design Technology - AS	27
Graphics Technology	48	Design Technology - AA	27
Heavy Diesel Construction Technology	51	Industrial Technology - AS	27
Information Systems Technology	48	Industrial Technology - AS	27
Legal Office Professional*	48	Office Administration - AA	27
Legal Office Professional*	48	Legal Studies - AA	39
Machine/Tool Technology	48	Industrial Technology - AS	27
Medical Office Specialist*	48	Office Administration - AA	27
Surgical Technology	49	Associate of Applied Science - AAS	18
Welding	48	Industrial Technology - AS	27

**\*Programs no longer offered beginning Fall 2022. \*\*Formerly known as Tech Drafting.**

Students must have completed one of the above programs or be concurrently enrolled in 12 credit hours at Washburn Tech to be eligible for Washburn University tuition reduction. Some WU courses may have prerequisites or require placement scores. For more information, email [nicole.vavra@washburn.edu](mailto:nicole.vavra@washburn.edu).



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