Excel 2013 - Part 2 Self -Evaluation

The purpose of the self evaluation is to determine if you should enroll in this training session or move forward to the next level. A score of 70% is used as the cutoff for advancement.

Direction: Place a 1 in any area you feel confident, otherwise leave it blank

I can apply range names	
I can use specialized functions	
I can leverage questions and testing to write formulas	
I can use logical and lookup functions to find answers to questions	
I can create and modify tables	
I can sort and filter data	
I can use summary and database functions to calculate data	
I can create charts	
I can modify and format charts	
I can create trend lines	
I can create advanced charts	
I can create a pivot table	
I can filter data by using slicers	
I can analyze data by using pivot charts	
I can insert and modify graphic objects	
I can layer and group graphic objects	
I can incorporate SmartArt	
I can customize workbooks	
I can mange themes	
I can create and use templates	
I can protect files	

Total Score:
Percent:

If your percentage is **greater than 70%,** we recommend you take the level 3 course.

If your percentage is **less than 70%**, we recommend you take the level 2 course.